

SAFETY OCCURRENCE REPORT

Organisation Report Number

Event Date

Organisation

Event Date

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time difference?

Reported by (your name)

Event Location

Position/Job

Your E-mail Address

Telephone Number

Occurrence Description

Check the options that apply to this Report:

- | | |
|--|--|
| Aircraft Involved | Air Navigation / Air Traffic Management Involved |
| Occurrence on or near aerodrome Runway | Engine, Propeller or Part directly Involved |
| Runway Incursion | Weather Relevant |
| Runway Excursion | Dangerous Goods Involved |
| Bird/Wildlife Occurrence | Injury / Incapacitation |
| Drone Involved | Damage Involved |

1. A/C Type & Series	2. A/C Reg Mark	3. Serial no	4. Operator	5. Date
6. Loc./Pos./Runway*	7. Time (UTC)	8. Flight Report	9. Route from*	10. Route to*
11. Flt/Alt/ Ht (ft)	12. IAS (kts)/Mach. No.	13. EDTO?	14. Nature of Flight	
15. FLIGHT PHASE	17. Metar/Speci Time*	18. Runway State: (UTC)	18a. Icing:	
16.				

1. Flight Rules

2. Surface Wind

3. Visibility:

4. Cloud cover

5. Precipitation

6. Min Separation Horiz:

7. Vertical:

ft

1. ACAS/TCAS

YES

NO

2. Traffic Info given by ATC?

YES

NO

3. Avoiding Action given by ATC?

YES

NO

(as advised by Flight Crew)

Part/Component/System Information

1. Part Name

2. Manufacturer

3. Manufacturer informed?

4. Serial number

3. Part Number

6. Date of manufacturing

4. Date of overhaul

8. Date repair/insp

9. Cycles since new

10. Cycles since overhaul

11. Cycles since insp

12. Time since new [Hour(s)]

13. Time since overhaul [Hour(s)]

14. Time since inspection [Hour(s)]

Please provide the following attachments (document/picture) with any dangerous goods reports:

- Shippers Dangerous Goods Declaration
- Air waybill
- Information to the pilot-in-command (NOTOC)

If is safe to do so (with appropriate personal protective equipment and ensuring equipment used to take pictures does not introduce any further risks) provide pictures of the dangerous goods discovered in situ (multiple angles), all side of the outer packaging and all side of the any inner packaging. If not safe, request if it is possible for appropriately Dangerous Goods Incident trained persons to provide these for you.

1. Origin of Dangerous Goods

2. Shipper Name

3. Air waybill No/ Consignment

4. Dangerous Goods (*Proper Shipping Name*)

5. UN/ID NO

6. Packing group

7. Category (class 7 only)

8. Total number of packages

9. Number of inner packages

10. Quantity per inner package

1. Aircraft Speed (first event) (kt)

2. Birds/wildlife seen

3. Pilot advised of birds

4. Species description

5. Bird size

6. Birds/wildlife struck

7. Parts struck

8. Parts damaged

9. Effect on Flight

*** Compilation Notes:**

*Section I Item 6 - Use Waypoint, Geographical Feature, Lat/Long or Runway/Taxiway designator.
Section I Item 9 & 10 - Use ICAO designator rather than IATA. (KJFK in preference to JFK).
Section I Item 17 - Copy most recent METAR or SPECI report.
Section II - Can only be commented on following Pilot report.*

If report is voluntary (i.e. not subject to mandatory requirements in accordance with OTAR 13), can the de-identified information be published in the interest of safety? YES NO

Transmission Details:

Send as email attachment to: occurrences@bcaa.bm
